

Call to Order: The Regular Meeting of the Bellmawr Board of Education was called to order at 6:07 pm., in the Media Center at Bell Oaks School on the above date by Ms. Jody Mangus, President.

Roll Call: The following Board members were present at roll call:

Ms. Jody Mangus  
Mr. Patrick Murray  
Mr. Christopher Concannon  
Mr. Eric Hoban  
Mrs. Danielle Tomeo  
Mr. Michael Williams  
Mrs. Lisa Young

Also Present: Annette Castiglione, Superintendent; Amy Capriotti, Business Administrator/Board Secretary; Anthony Farinelli, Patti Bartley, Roseanne Yezzo, Frank Jankowski, Melissa Gleason, and Dottie Specht, Administrators; district staff: Glenn Cook, Johnny DiBlasio, Jessica Cook, Lauren Dutka, Lindsey Lapetina, Gina Catrambone, Tim Harper and Katrina Krapf; public: Anne Forline, Reporter, Mike Pestruto, Chrissy Mercizzo and Petra Clark.

Sunshine Statement: Ms. Mangus read the following Sunshine Statement. In accordance with the Open Public Meetings Law, the Bellmawr Board of Education has caused notice of this meeting to be announced in the Gloucester City News and the Retrospect newspaper. A notice of the meeting has been given to the Borough Clerk for posting in the Bellmawr Borough Hall and is posted in the three public schools.

Flag Salute: Ms. Mangus led the salute to the flag.

School Reports: **Bell Oaks** – included are monthly emergency management drills:

- 9/13/16 Fire Drill
- 9/15/16 Lockdown Drill

**E. M. Burke** – included are monthly emergency management drills:

- 9/12/16 Fire Drill
- 9/14/16 Lockdown Drill

**Bellmawr Park**

Presentations:

- **ESY** – Rebecca Miller, Lauren Dutka, Rachel Friend, Gina Catrambone and Lindsey Lapetina showed a power point and a video highlighting the ESY program.
- **Summer Camp** – Tim Harper and Kate Krapf showed a summer camp video and Anthony Passalaqua, Allison Passalaqua and Shamilah Middleton-Ellis spoke about activities during the summer camp.
- **Title 1 Parent Compact** – Dottie Specht presented on the Title I Parent Compact.

Public Participation: None

G-1 Minutes: Resolved that the Board approves the minutes of the Work Session and Regular Meeting of August 24, 2016.

G-2 Bills: Resolved that the Board approves the list of bills dated September 28, 2016 with proper affidavits as submitted by the School Business Administrator /Board Secretary.

G-3 Line Account Transfers: Resolved that the Board approves line account transfers for the month of August 2016 as submitted by the School Business Administrator / Board Secretary, as per attached.

G-4 Board Secty's Report & Reconciliation Report: Resolved that the Board accepts the Board Secretary's Report and the Reconciliation Report for the month ending August 2016, and the following Board Secretary's Certification:

Pursuant to N.J.A.C. 6A:23A-16.10 (c) 3, I certify that as of August 31, 2016, no budgetary line item account has obligations and payments (contractual orders) which in total exceed the amount appropriated by the Bellmawr Board of Education pursuant to N.J.S.A. 18A:22-8.1 and N.J.S.A. 18A:22-8.2 and no budgetary line item account has been over-expended in violation of N.J.A.C. 6:23-2.12 (a) 1. In accordance with NJAC 6:A:23A-16.10 (c), it is certified that anticipated revenue has changed for the month *ending* August 31, 2016.

G-5 Board's Certification: Resolved that the Board approves the following Board's Certification:

Pursuant to N.J.A.C. 6A:23A-16.10 (c) 4, the Bellmawr Board of Education certifies that as of August 31, 2016 and after review of the Secretary's Monthly Financial Report and the Monthly Reconciliation Report and upon consultation with the appropriate district officials, to the best of the Board's knowledge, no major account or fund has been over-expended in violation of N.J.A.C. 6A:23A-16.10 (a) 1 and that sufficient funds are available to meet the district's financial obligations for the remainder of the fiscal year.

It was moved by Mr. Concannon and seconded by Mrs. Young that the Board approves G-1 through G-5. On roll call, Mr. Concannon-Yes, Mr. Hoban-Yes, Mrs. Tomeo-Yes, Mr. Williams- not present for roll call vote, Mrs. Young-Yes, Mr. Murray-Yes and Ms. Mangus-Yes. Motions unanimously approved.

H-1 Use of Facilities: Resolved that the Board approves the following request for use of district facilities:

- **Bell Oaks Intramurals** - Bell Oaks All-Purpose Room (see attached schedule of dates/times)
- **Bell Oaks monthly school dance- Bell Oaks All-Purpose Room** - Friday evenings 6:30-9:30 pm on the following dates:
  - September 23, 2016
  - October 21, 2016
  - November 18, 2016
  - December - NO DANCE
  - January 20, 2017
  - February 17, 2017
  - March 24, 2017
  - April 28, 2017
  - May 19, 2017
  - Bell Oaks 8th Grade Dance June 2017 (exact date TBD)
- **Bellmawr Learning Community PTO - Bellmawr Park** - Bellmawr Park All-Purpose Room-Dec. 5-9, 2016 9:00 am to 2:00 pm for Santa shop

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- **Bellmawr Learning Community PTO - Bellmawr Park** - Bellmawr Park All-Purpose Room-Dec. 16, 2016 for "Holiday Party" for students
- **Annual "Multicultural Fair" - Bell Oaks All-Purpose Room** - April 12, 2017 3:00-8:00 pm (event is 5:00-7:00 pm)
- **Family Support Center - Bell Oaks - Cafeteria** - "Open House" Thursday, October 6, 2016 - 3:30-5:00 pm

H-2 Request to Fundraise: Resolved that the Board approves the following request for fundraising:

- **Bellmawr Learning Community PTO - Bell Oaks** - October 17 - November 4, 2016 "Bell Oaks Apparel Sale" to raise funds for Bell Oaks for their on-going commitments
- **Bellmawr Learning Community PTO - Bell Oaks** - Monthly Dances to support on-going commitments for Bell Oaks
- **Bellmawr Learning Community PTO - district schools** - October 20 - November 14, 2016 "Coupon Books" to raise funds for the Bellmawr Learning Community PTO for on-going commitments
- **Bellmawr Learning Community PTO - Bellmawr Park** - Dec. 5-9, 2016 "Santa Shop" to raise funds for Holiday Party

H-3 Request for Field-Trips: Resolved that the Board approves the following request for field-trips:

- **E. M. Burke Special Ed. - Rachel Friend, Rebecca Miller and Lauren Dutka - K-4** - September 30, 2016 to Duffield's Farm (community based instruction trip - to practice good community behavior and purchasing skills, correlates to science unit on apples) - cost to district: transportation and admission, \$228.65
- **Bell Oaks Special Area Staff & 7th grade** - November 18, 2016 - Joseph's House/Cathedral Kitchen, Camden, to visit the facilities that service homeless citizens as part of science curriculum - cost to district: transportation
- **Bell Oaks Sean Clancy - 7-8 gd. Chorale** - All South Jersey Junior Chorus Festival - student will "audition" on Nov. 19, 2016 and if selected, students will participate December 2016 through January 30, 2017 - **schedule is attached** - no cost to district, parents will provide transportation and Mr. Clancy will be present at the November 18, 2016 audition and all festival dates.

H-4 Professional Development: Resolved that the Board approves the following request for professional development:

- Literacy Consortium: Sept. 30, 2016, October 21, 2016, December 2, 2016, January 20, 2017 and February 5, 2017 - attendees: Marissa Straccialini, Alyssa Heck, Brandi Spitznas and Kathy Cilvik - total cost: \$2,699.00 + travel (funding source is 11-000-223-500-000-TRV)

H-5 2<sup>nd</sup> Reading - Policies & Regulations: Resolved that the Board approves the 2<sup>nd</sup> reading of the following policies & regulations:

- Policy 1220 – Employment of Chief School Administrator (M) (Revised)
- Policy 1310 – Employment of School Business Administrator/Board Secretary (Revised)
- Regulation 2414 – Programs & Services for Students in High Poverty & in High Need School Districts (M) (Revised)
- Policy 3111 – Creating Positions (Revised)
- Policy 3124 – Employment Contract (Revised)
- Policy 3125 – Employment of Teaching Staff Members (M) (Revised)
- Policy 3125.2 – Employment of Substitute Teachers (Revised)
- Policy & Regulation 3126 – District Mentoring Program (Revised)
- Policy 3141 – Resignation (Revised)
- Policy & Regulation 3144 – Certification of Tenure Charges (Revised)
- Policy 3159 – Teaching Staff Member/School District Reporting Responsibilities (Revised)
- Policy 3231 – Outside Employment as Athletic Coach (Revised)
- Policy 3240 – Professional Development for Teachers & School Leaders (M) (Revised)
- Regulation 3240 – Professional Development for Teachers & School Leaders (Revised)
- Policy & Regulation 3244 – In-Service Training (M) (Abolished)
- Policy 4159 – Support Staff Member/School District Reporting Responsibilities (Revised)
- Policy 5305 – Health Services Personnel (Revised)
- Regulation 5330 – Administration of Medication (M) (Revised)
- Policy 5350 – Student Suicide Prevention (Revised)
- Regulation 5350 – Student Suicide (Revised)
- Policy 9541 – Student Teachers/Interns (Revised)
- Policy 1140 – Affirmative Action Program (M) (Revised)

- Policy 1523 – Comprehensive Equity Plan (M) (Revised)
- Policy 1530 – Equal Employment Opportunities (M) (Revised)
- Regulation 1530 – Equal Employment Opportunity Complaint Procedure (M) (Revised)
- Policy 1550 – Affirmative Action Program for Employment & Contract Practices (M) (Revised)
- Policy & Regulation 2200 – Curriculum Content (M) (Revised)
- Policy 2260 – Affirmative Action Program for School & Classroom Practices (M) (Revised)
- Policy & Regulation 2411 – Guidance Counseling (M) (Revised)
- Policy & Regulation 2423 – Bilingual & ESL Education (M) (Revised)
- Policy 2610 – Educational Program Evaluation (M) (Revised)
  
- Policy 2622 – Student Assessment (M) (Revised)
- Policy 5750 – Equal Educational Opportunity (M) (Revised)
- Policy 5755 – Equity in Educational Programs & Services (M) (Revised)
- Policy 5339 – Screening for Dyslexia (M) (Revised)
- Policy 5460 – High School Graduation (M) (Revised)
- Policy 5514 – Student Use of Vehicles on School Grounds (Revised)
- Regulation 5514 – Student Use of Vehicles (Abolished)
- Policy 7481 – Unmanned Aircraft Systems (UAS also known as Drones) (New)
- Policy & Regulation 8441 – Care of Injured & Ill Persons (M) (Revised)
- Policy 8454 – Management of Pediculosis (New)
- Policy 8630 – Bus Driver/Bus Aide Responsibility (M) (Revised)
- Regulation 8630 – Emergency School Bus Procedures (M) (Revised)
- Policy 2340 - Field Trips (Revised)
- Regulation 2624 - Grading System (Revised)

H-6 Tuition Placement/Transportation: Resolved that the Board approves making tuition placements and arranging transportation for the following student for the 2016-2017 school year:

STUDENT	GRADE	PLACEMENT	AMOUNT
7288682862	5 <sup>th</sup>	Regional Enrichment & Learning Center, LLC (REAL)	\$33,300.00 (Sep-Jun)

H-7 McKinney-Vento Student Tuition (received): Resolved that the Board approves McKinney-Vento student tuition contract agreements (received) for the 2016-2017 school year as follows:

Student	Grade	District Received From	Effective Date	Tuition
8398741260	K	Swedesboro-Woolwich	9/7/16	\$8,188.00, prorated to <b>\$8,142.71</b>
2072847182	3 <sup>rd</sup>	Lindenwold	9/12/16	\$9,878.00, prorated to <b>\$9,658.88</b>
4035933925	3 <sup>rd</sup>	Lindenwold	9/12/16	\$9,878.00, prorated to <b>\$9,658.88</b>
6554162641	7 <sup>th</sup>	Lindenwold	9/12/16	\$10,609.00, prorated to <b>\$10,373.44</b>

H-8 McKinney-Vento Student Tuition (sent): Resolved that the Board approves a McKinney-Vento student tuition contract agreement (sent) for the 2016-2017 school year as follows:

Student	Grade	District Attending	Tuition
9108228294	8 <sup>th</sup>	Haddon Township	\$12,481.00

- H-9 Community Based Instruction (CBI) Field-trips: Resolved that the Board approves Community Based Instruction field-trips for the district's MD and Self-Contained classes for the 2016-2017 academic year.
- H-10 Action Plan Updates: Resolved that the Board approves the attached Action Plan Updates.
- H-11 Change in Hours-Mission One Paraprofessionals: Resolved that the Board approves changing the hours for all Mission One Paraprofessionals to 8:00-3:30 at a per diem rate of \$98.00 and a bill rate of \$135.24 effective September 12, 2016.
- H-12 Parent Compact: Resolved that the Board approves the School-Parent Compact for the 2016-2017 school year.
- H-13 Submission of NJQSAC Statement of Assurance: Resolved that the Board approves submission of the NJQSAC Statement of Assurance to the Department of Education.
- H-14 Science Curriculum 5-8: Resolved that the Board approves the Science Curriculum for grades 5-8.
- H-15 Participation in Sustainable Jersey for Schools: Resolved that the Board approves the following resolution for participation in the Sustainable Jersey for Schools Certification Program:
- Whereas**—The BELLMAWR Board of Education seeks to participate in Sustainable Jersey for Schools to focus attention and efforts on matters of sustainability and pursue initiatives that will lead to Sustainable Jersey for Schools Certification.
- Whereas**—The BELLMAWR Board of Education and District Superintendent seek to support and work with school staff and administrators, students, and parents to ensure a safe and healthy environment for students by encouraging our school community to implement sustainable, energy-smart, eco-friendly, and cost-effective solutions.
- Whereas**—Extensive opportunities exist to teach students about ecological, economic and social sustainability, environmental health, and nutrition; to integrate sustainability education into classroom learning; and to support students in becoming leaders in making their schools healthier and more sustainable places.
- Whereas**—Many options and choices exist for schools to use resources more efficiently; to reduce, reuse, and recycle; to follow Green Building Standards for construction and major renovations; to form school partnerships; to eliminate toxic chemicals; to purchase (or produce) clean energy; and to purchase recycled paper, energy-efficient equipment and other green products to protect our global environment.
- Whereas**—Sustainability means using resources wisely, saving money, and reducing our impact on the environment, all of which will ensure the future health, safety, and prosperity of our children.
- Whereas**—The BELLMAWR Board of Education commits to the formation of at least one Sustainability Leadership Team (also referred to as “Green Team”), based on the guidance of Sustainable Jersey for Schools. (See the “Create A Green Team” action. Your district “Green Team” can be designated from a pre-existing group within the district if desired.).
- Whereas**—Green Team members help schools adopt policies and practices addressing areas such as sustainability education and professional training, green purchasing, waste reduction, indoor air quality, energy-saving initiatives, and community partnerships.
- Whereas**—The BELLMAWR Board of Education will encourage Green Teams at all district schools by providing networking and educational opportunities.
- Therefore, it is resolved** that the BELLMAWR Board of Education agrees to participate in Sustainable Jersey for Schools, and it is the board's intention to pursue certification for schools in the district.
- We hereby appoint** ANNETTE CASTIGLIONE to be the district's liaison to Sustainable Jersey for Schools.

**We do hereby recognize** BELLEMAWR PARK, EM BURKE, BELL OAKS AND THE EARLY CHILDHOOD CENTER Public Schools as the agents to carry out our commitment to building a sustainable school district through the implementation of Sustainable Jersey for Schools actions.  
**We agree to** complete district actions and to support the district’s schools in completing their actions.

It was moved by Mrs. Young and seconded by Mrs. Tomeo that the Board approves H-1 through H-15. On roll call, Mr. Concannon-Yes, Mr. Hoban-Yes, Mrs. Tomeo-Yes, Mr. Williams-not present for roll call vote, Mrs. Young-Yes, Mr. Murray-Yes and Ms. Mangus-Yes. Motions unanimously approved.

I-1 Co-Curricular 2016-2017: Resolved that the Board approves the following co-curricular stipends for staff for the 2016-2017 school year:

Employee Name	Stipend Name	Amount
Conner, Adele	Advisor, Peer Tutoring	\$1,128.00
Pagano, Jessica	Coach, Cheerleading	\$1,066.50
Parsons, Jessica	Coach, Cheerleading	\$1,066.50
Schade, Nicholas	Advisor, Drama Coach	\$2,493.00
Geyer, Edward	Advisor, Drama Coach	\$2,493.00

I-2 Port of Entry Tutoring 2016-17: Resolved that the Board approves Jessica Dennsteadt for the Port of Entry Tutoring position for the 2016-2017 school year (two hours per week at EM Burke School and two hours per week at Bell Oaks School) at a rate of \$42.95 per hour. This position will be funded through Title III.

I-3 Family Support Center Teachers 2016-2017: Resolved that the Board approves Melisa Montes-Pagan and Manuela LaRagione as Family Support Center teachers for the 2016-2017 school year at a rate of \$42.95 per hour.

I-4 Resignation of CARE Staff: Resolved that the Board accepts the resignation of Patricia O’Connor as CARE worker effective September 28, 2016. Ms. O’Connor will remain on the CARE substitute list for the 2016-2017 school year.

I-5 Salary Advancement: Resolved that the Board approves salary advancement for Lindsey Lapetina from BA step 2 to MA step 2, effective October 1, 2016.

I-6 Salary Advancement: Resolved that the Board approves salary advancement for Michele Robostello from BA step 4 to BA+15 step 4, effective October 1, 2016.

I-7 New Hires 2016-17: Resolved that the Board approves the following new hires for the 2016-2017 school year:

Name	Position	Location	Salary
Jennifer Flacco	CARE Worker	Bell Oaks	\$8.38/hour
Samantha Monroe	CARE Worker	Bellmawr Park	\$8.38/hour
Samantha Wright	CARE Worker	Bellmawr Park	\$8.38/hour

Darby Snyder	CARE Worker	Bellmawr Park	\$8.38/hour
Nikkole Wilson	CARE Worker	Bell Oaks	\$15.00/hour
Charles Ashwell	Parking Lot Assistant	Bellmawr Park	\$15.00/hour

- I-8 Unpaid Leave Of Absence: Resolved that the Board approves an unpaid leave of absence for Jessica Dennsteadt, teacher at Bell Oaks School, for eight weeks starting on or around December 29, 2016.
- I-9 Maternity Leave of Absence: Resolved that the Board approves a maternity leave of absence for Maureen McDonnell, teacher at Bell Oaks School, beginning December 12, 2016 through May 31, 2017 utilizing sick days, FMLA and NJFLA.

It was moved by Mrs. Tomeo and seconded by Mr. Concannon that the Board approves I-1 through I-9. On roll call, Mr. Concannon-Yes (abstain #7), Mr. Hoban-Yes, Mrs. Tomeo-Yes, Mr. Williams-Yes, Mrs. Young-Yes, Mr. Murray-Yes and Ms. Mangus-Yes. Motions unanimously approved.

PTO's: None

Public Participation: None

Executive Session: It was moved by Mr. Williams and seconded by Mr. Hoban to go into executive session at 6:37 P.M.

WHEREAS, Chapter 231, P.L. 1975, also known as the Open Public Meetings Act authorizes a public body to meet in executive session or private session under certain limited circumstances, and

WHEREAS, said law requires the Board to adopt a resolution at a public meeting before it can meet in such an executive or private session,

NOW, THEREFORE, BE IT RESOLVED BY THE BOARD OF EDUCATION OF THE BELLMAWR SCHOOL DISTRICT:

1. that it does hereby determine that it is necessary to meet in executive session on September 28, 2016 to discuss matters involving:
    - a) BAA Contract
    - b) Negotiation Update - BEA
  2. that the matters discussed will be made public if and when confidentiality is no longer required and action pursuant to said discussion will take place at a public meeting.
- Motion carried unanimously.

It was moved by Mr. Concannon and seconded by Mrs. Williams to come out of executive session at 7:09 P.M. Motion carried unanimously.

M-1 Approval of BAA Contract Resolved that the Board approves the 2016-2019 contract between the Bellmawr Board of Education and the Bellmawr Administrator's Association.

It was moved by Mr. Hoban and seconded by Mrs. Tomeo to approve M-1. On roll call, Mr. Concannon-Yes, Mr. Hoban-Yes, Mrs. Tomeo-Yes, Mr. Williams-Abstained, Mrs. Young-Yes, Mr. Murray-No and Ms. Mangus-Yes. Motion carried by majority vote.

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Adjournment: It was moved by Mr. Williams and seconded by Mrs. Tomeo at 7:12 P.M. to adjourn.  
Motion unanimously approved.

Amy Capriotti, CPA  
School Business Administrator/Board Secretary